

Town of Garrett Park
FY 2020 Capital and Operating Budgets Amendment
Safe Routes to School (SRTS)

Ordinance No.: 2019-9
Introduced: October 21, 2019
Proposed for Adoption: November 18, 2019
Effective Date: November 18, 2019

**AN ORDINANCE TO AMEND THE FY 2020 CAPITAL AND OPERATING BUDGETS
FOR THE SRTS SIDEWALK PROJECT**

Whereas, the Garrett Park Town Council has reviewed the revenues and expenditures in the FY 2020 Capital and Operating Budgets adopted May 13, 2019, and the costs associated with the Safe Routes to School (SRTS) sidewalk project and finds that changes to those Budgets are required; and

Whereas, the lowest construction bid for this SRTS project exceeded the current State Highway Administration (SHA) SRTS grant funds by \$71,954; and

Whereas, SHA has approved 100% additional grant money to help cover the bid and amended the SRTS Grant Mod 2 to reflect a revised total of \$204,736; and

Whereas, the Council previously approved \$40,000 of Town funds to cover the Town's share of a potential shortfall and by agreement with SHA now commits the full \$40,000 to help cover the total SRTS sidewalk project cost; and

Whereas, the Council recognizes the need to include changes to the FY 2020 Capital Budget Account to reflect the above funding commitments by the Town and SHA for the SRTS sidewalk project; and

Now therefore be it ordained and ordered, that the Garrett Park Town Council amends the attached Fiscal Year 2020 Capital and Operating Budgets as follows:

Revenue Budget Line Item 7.2 – SRTS SHA Grant Mod 2, recognizes the additional grant money of \$71,954 being funded by SHA at 100%.

Operating Budget Line Item 20.2.2 – SRTS SHA Grant Mod 2, under Transfers, recognizes the grant money being funded by SHA at 100% and transferred to the Capital Budget Account – Financial Assistance.

Capital Budget Account – Financial Assistance Line Item 34.3 SRTS SHA Grant Mod 2 – recognizes the additional grant money being funded by SHA at 100% for a revised total of \$204,736.

Attest:

I hereby attest that the above Ordinance was duly adopted by the Town Council on the 18th day of November 2019, by a vote of 5 in favor and 0 in opposition.



Andrea Fox 12/5/19

Andrea Fox, Town Manager
Town of Garrett Park

Kacky Chantry

Kacky Chantry, Mayor
Town of Garrett Park

Date: 11/18/2019

TOWN OF GARRETT PARK
Proposed SRTS Funding Changes - 18 Nov 2019

REVENUES	FY 2020		
	BUDGET	PROPOSED CHANGE	PROPOSED BUDGET
	May-19	Nov-19	Nov-19
1.0 Prior Year Carryover	\$86,134		\$86,134
TOWN RECEIPTS			
2.0 - Taxes & Fees	\$994,105		\$994,105
2.1-- Local Property Taxes	\$546,903		\$546,903
2.1.1 -- Real Property Taxes	\$531,497		\$531,497
2.1.2 -- Personal Property Taxes	\$13,805		\$13,805
2.1.3 -- Penalties & Interest	\$1,079		\$1,079
2.1.4 -- Homestead Tax Credit	\$522		\$522
2.2 -- Local Income Taxes	\$431,202		\$431,202
2.3 -- Other Local Taxes	\$0		\$0
2.4 -- Licenses and Permits	\$16,000		\$16,000
3.0 - Intergovernmental Receipts	\$125,175		\$125,175
3.1 -- From State of Maryland	\$45,175		\$45,175
3.2 -- From Montgomery County	\$80,000		\$80,000
4.0 - Municipal Refuse Collection	\$121,308		\$121,308
5.0 - Miscellaneous Receipts	\$158,204		\$158,204
5.1 -- Investment Earnings	\$8,168		\$8,168
5.2 -- Rents and Concessions	\$150,036		\$150,036
5.2.1 -- Town Hall Rents	\$18,364		\$18,364
5.2.2 -- Penn Place Rents	\$126,721		\$126,721
5.2.3 -- Swimming Pool Assoc.	\$4,951		\$4,951
5.3 -- Restricted Contributions	\$0		\$0
5.3.1 -- Archives Donations	\$0		\$0
5.3.2 -- Bench Donations	\$0		\$0
5.3.3 -- Tree Donations	\$0		\$0
5.3.4 -- Gifts to Sanitation Crew	\$0		\$0
5.4 -- Other Receipts	\$0		\$0
SUBTOTAL - Town Receipts	\$1,398,792	\$0	\$1,398,792
SUBTOTAL - Carryover + Receipts	\$1,484,926		\$1,484,926
6.0 -- From Reserves	\$0		\$0
SUBTOTAL - Carryover, Receipts & Reserves	\$1,484,926	\$0	\$1,484,926
FINANCIAL ASSISTANCE			
7.0 -- SRTS Project		\$71,954	\$71,954
7.1 - SRTS SHA Grant Mod1		\$71,954	\$71,954
7.2 - SRTS SHA Grant Mod 2		\$71,954	\$71,954
SUBTOTAL - Financial Assistance		\$71,954	\$71,954
Total Revenues**	\$1,484,926	\$71,954	\$1,556,880

** Includes Receipt Carryover, Reserves & Grants

TOWN OF GARRETT PARK
Proposed SRTS Funding Changes - 18 Nov 2019

OPERATIONS	FY 2020		
	BUDGET	PROPOSED CHANGE	PROPOSED BUDGET
	May-19	Nov-19	Nov-19
10.0 - Personnel	\$590,539	\$0	\$590,539
10.1 -- Salaries	\$420,000		\$420,000
10.2 -- Overtime	\$15,000		\$15,000
10.3 -- Benefits	\$120,909		\$120,909
10.4 -- Payroll Taxes, Etc.	\$32,130		\$32,130
10.5 -- Training	\$2,500		\$2,500
11.0 - Town Administration	\$170,229	\$0	\$170,229
11.2 -- Gen. Admin. Expenses	\$54,293		\$54,293
11.3 -- Elected and Appointed Officials	\$8,500		\$8,500
11.4 -- Professional Fees	\$72,436		\$72,436
11.5 -- Insurance	\$7,000		\$7,000
11.6 -- External Organization	\$5,300		\$5,300
11.7 -- IT Operations	\$22,700		\$22,700
12.0 - Town Committees	\$47,540	\$0	\$47,540
12.1 -- Arboretum	\$15,000		\$15,000
12.2 -- Archives	\$28,040		\$28,040
12.3 -- Historic Preservation	\$500		\$500
12.4 -- Ad hoc groups & sponsorships*	\$4,000		\$4,000
13.0 - Infrastructure and Equipment	\$158,637	\$0	\$158,637
13.1 -- Penn Place	\$78,030		\$78,030
13.2 -- Town Hall	\$14,245		\$14,245
13.3 -- Maintenance Facility	\$1,020		\$1,020
13.4 -- Community Center	\$2,520		\$2,520
13.5 -- Trees, Parks & Grounds	\$52,618		\$52,618
13.6 -- Equipment M&R	\$10,204		\$10,204
13.7 -- Stormwater Drainage	\$0		\$0
14.0 - Town Services	\$187,708	\$0	\$187,708
14.1 -- Street Cleaning and Maintenance	\$66,400		\$66,400
14.2 -- Trash Collection	\$121,308		\$121,308
15.0 - Debt Service, Taxes, Interest	\$62,894	\$0	\$62,894
16.0 - Expenditure of Restricted Funds	\$0	\$0	\$0
16.1 -- Archives	\$0		\$0
16.2 -- Benches	\$0		\$0
16.3 -- Trees	\$0		\$0
16.4 -- Sanitation Crew Gifts	\$0		\$0
17.0 - Contingency	\$45,952		\$45,952
Total Operating Expenses	\$1,263,499	\$0	\$1,263,499
Transfers			
20.0 - Total to Capital Fund Accts	\$216,666	\$71,954	\$288,620
20.1 -- Cap Acct Town Funds	\$216,666	\$0	\$216,666
20.1.1 -- Town Accts	\$216,666	\$0	\$216,666
20.1.2 -- SRTS Town Share			
20.2 -- Cap Acct Fin Assist		\$71,954	\$71,954
20.2.1 -- SRTS SHA Grant Mod 1			
20.2.2 -- SRTS SHA Grant Mod 2		\$71,954	\$71,954
21.0 - To Operating Reserve	\$4,761	\$0	\$4,761
21.1 -- To Other Reserves	\$4,761	\$0	\$4,761
Total Operating Expenses	\$1,484,926	\$71,954	\$1,556,880
Net Difference (Rev-Ops)	\$0	\$0	\$0

TOWN OF GARRETT PARK
Proposed SRTS Funding Changes - 18 Nov 2019

CAPITAL BUDGET ACCOUNTS	FY 2020		
	BUDGET*	PROPOSED CHANGE	PROPOSED BUDGET
CAPITAL ACCOUNT - Town Funds	May-19	Nov-19	Nov-19
<u>25.0 - Equipment</u>	\$82,750	\$0	\$82,750
<u>26.0 - Streets and Roads</u>	\$593,024	\$0	\$593,024
26.1 - Streets & Curbs	\$443,684		\$443,684
26.2 - Sidewalks	\$109,340		\$109,340
26.3 - SRTS Project	\$40,000		\$40,000
<u>27.0 - Facilities</u>	\$190,535	\$0	\$190,535
27.1 - Penn Place	\$62,874		\$62,874
27.2 - Town Hall	\$112,860		\$112,860
27.3 - Other - Maintenance	\$14,801		\$14,801
<u>28.0 - Services</u>	\$234,824	\$0	\$234,824
28.1 - Utilities	\$78,000		\$78,000
28.2 - Storm Drains	\$156,824		\$156,824
<u>29.0 - Public Spaces</u>	\$136,096	\$0	\$136,096
29.1 - Parks and Open Spaces	\$30,300		\$30,300
29.2 - Arboretum	\$105,796		\$105,796
<u>30.0 - Technology</u>	\$27,281	\$0	\$27,281
30.1 - Website	\$2,967		\$2,967
30.2 - IT Equipment	\$23,314		\$23,314
30.3 - Telephone Equipment	\$1,000		\$1,000
<u>31.0 - Other</u>	\$0	\$0	\$0
<u>32.0 - Capital Planning</u>	\$121,171	\$0	\$121,171
32.1 - Town Hall	\$40,000		\$40,000
32.2 - Stormwater Management	\$54,071		\$54,071
32.3 - Sidewalk Planning	\$10,000		\$10,000
32.4 - Development of Tree Plan	\$17,100		\$17,100
32.5 - Explore Maint. Facility Options	\$0		\$0
32.6 - Other	\$0		\$0
<u>33.0 - Contingency</u>	\$40,000	\$0	\$40,000
TOTAL CAPITAL ACCOUNT - Town Funds	\$1,425,680	\$0	\$1,425,680
CAPITAL ACCOUNT - Financial Assistance			
<u>34.0 SRTS Grant Project</u>	<u>\$869,760</u>	<u>\$71,954</u>	<u>\$941,714</u>
34.1 Initial SRTS Grant (prior year)	\$386,978		\$386,978
34.2 SRTS SHA Grant Mod 1	\$350,000		\$350,000
34.3 SRTS SHA Grant Mod 2	\$132,782	\$71,954	\$204,736
TOTAL CAPITAL BUDGET - Combined Accts	\$2,295,440	\$71,954	\$2,367,394

*Budget column reflects the FY20 budget adopted May 2019. EOY expenditures not reflected here.

